

CLIFFORD ROAD PRIMARY SCHOOL

Minutes of the PTA held at the school at 09:00 on Friday 7th Oct 2016

Present Sally-Ann Roberts (part), Ruth Crossley, Audrey Eales, Helen Taylor,
: Natasha Swanton (part), Claire Aldred, Lucy Whitmore, Wendy Scott, Anand Weherama Tanirige

1	<u>Point arising from minutes of last meeting</u>	ACTION
1	<p>There were no points arising from the last meeting as this was mainly around planning for the Summer Fair. Thank you to everyone, staff and parents, who were involved in organising and helping with this event. There was good feedback on the event overall and special thanks to Helen Gale for the fish and chips which went down well!</p> <p>Unfortunately, as Julie was off sick we were unable to find out how much the event raised. At the next meeting when we can get an update on PTA funds it has been suggested that a contribution is made to the Lifeboat people who attended on the day as this was fun and educational for the children and they made no charge.</p>	JS/PTA
2	<p><u>Welcome to new members</u></p> <p>It was very nice to welcome four parents new to the group attending the meeting this time.</p>	
3	<p><u>Christmas Fair</u></p> <p>The date for the Christmas fair has been set as 8th December.</p> <p>Ruth requested help with obtaining prizes for the Grand Draw from the group. It was suggested that the PTA charity number and logo be added to the standard letter usually sent out. Audrey will then circulate to those present at the meeting. Any vouchers received should state Not to be sold.</p> <p>Tash kindly offered a swimming lesson prize. Claire also said she can get a discount for an M&S hamper prize.</p> <p>Sally-Ann Roberts will co-ordinate organisation of the class stalls.</p> <p>Helen T and Wendy offered to organise Santa presents.</p> <p>Food at the fair will be sausage rolls and chips – Helen Gale will organise helpers to sell at the fair will be needed.</p> <p>Lucy said that she would approach her parents who are caterers regarding mince pies</p> <p>Helen T will order snowmen balloons – again helpers needed on the day to blow up</p> <p>Ruth will organise a design a Christmas stocking art competition and order sweets/bags – Helpers requested on 1/12/16 to bag up</p>	<p>RC/AE</p> <p>All</p> <p>NS/CA</p> <p>SR</p> <p>HT/WS</p> <p>HG</p> <p>LW</p> <p>HT</p> <p>RC/All</p>

4	<u>DATES OF FUTURE MEETINGS</u>	
	<p>The date of the next meeting was set as 9th Nov at 3.30 to enable other parents who cannot attend during the day to come. It was suggested that dates/times be alternated.</p> <p>Hopefully Julie (Treasurer) will be able to attend the next meeting to update on the financial position.</p> <p>The group also requested that a member/s of the Senior Leadership attend.</p>	<p>All</p> <p>JS</p> <p>SLT</p>