



	<p>JC has agreed to help make the website more user friendly &amp; apprentices from BT are happy to assist if needed. If anyone else is interested in joining a Website Working-group please contact JC.</p> <p>CH is still looking into Communication Plans to ensure information is readily available to parents.</p> <p>Some of the money raised by the School Council is being used to purchase a triple basketball/netball post which will hopefully be installed before the end of term. A letter of intent for purchase has been sent to the supplier. The pond area has been cleared &amp; just tree stumps left to be removed. JN &amp; members of the School Council will be invited to attend the next meeting to give a brief overview of their plans for the garden area.</p>	<b>CH</b>
3	<b><u>SWIMMING POOL</u></b>	
	<p>KH, the Chair of Governors, introduced himself. He recognised that there are several different bodies within school but they don't always liaise or communicate with each other.</p> <p>He explained the primary role of the Governors is to be a Critical Friend to the school responsible for ensuring the school is run legally. The different committees look at different areas &amp; make sure procedures are followed to ensure the school is run well.</p> <p>As well as being Chair of Governors he is also the Chair of Premises (which covers Health &amp; Safety) &amp; acknowledged the concerns over the Swimming Pool. It needs a complete refurbishment which the school cannot afford so grants will be needed. He explained it's not just a Governor concern; it will also need involvement from parents as well as the school.</p> <p>It was agreed a Pool Working-group would be needed with as many people as possible involved to get a good mix of ideas. CH will be involved but a co-ordinator to move everything together will be needed.</p> <p>The question was raised whether fund-raising for the school goes through Governors. KH explained Governors are responsible for checking it is spent correctly but through the school.</p>	
4	<b><u>PARENT COUNCIL &amp; PTA AMALGAMATION</u></b>	
	<p>It was suggested a new name is chosen to incorporate the 2 groups.</p> <p>It was also recommended to have 2 Chairs &amp; to alternate the days &amp; times of meetings to ensure as many people as possible can attend so with more people involved the less each individual has to do. KR &amp; AE were voted in as the Chairs &amp; they will liaise with MQ to arrange convenient dates &amp; times.</p> <p>The Working-groups can meet separately &amp; feedback information &amp; updates at the main meeting. Minutes can also be put on the website for everyone to access.</p> <p>NS agreed to look at the PTA Constitution &amp; Parent Council Terms of Reference to see if they can be amalgamated.</p> <p>It was agreed more Governor &amp; Staff involvement would be beneficial &amp; it's hoped by alternating days &amp; times they may be available to attend.</p> <p>HT &amp; her husband Ed have taken on the treasury of the PTA. They have met with the previous Treasurer &amp; will feedback at the next meeting. The Summer Fair is the next event so HT, RC &amp; AE will lead a Working-group.</p>	<p><b>KR / AE</b></p> <p><b>NS</b></p> <p><b>HT</b></p>

	<b>Current Working-groups:</b> Swimming Pool: Co-ordinator needed Website: JC as Co-ordinator Events: Co-ordinator needed	
5	<b><u>AOB</u></b>	
	An issue of a nail sticking out of some wood in the square garden was raised. CH explained any health & safety issues need reporting immediately so speak to a member of staff who can record it in the internal premises log.	
6	<b><u>DATES OF FUTURE MEETING</u></b>	
	The date of the next meeting will be:  Wednesday 18 <sup>th</sup> June at 8:50am	

The meeting closed at 9:55am.

Signed .....

Date .....