



Tuesday, 11 October 2016

Dear Parents and Carers,

Year 2 Trip to Framlingham and Orford Castles

As part of our Year 2 topic on Towers and Turrets we have arranged a trip to investigate and visit two local castles. The visit will take place on **Wednesday 28th September 2016** and both classes will get to visit each castle during the day. Children will leave school at around 9.15 am to catch the coach (provided by Beestons) and will return to school by the end of the school day.

The visit leaders will be Elspeth Anderson and Claire Ruiz. We will also be accompanied by a total of 7 adult helpers (some of whom will be teaching assistants, some parent helpers) who will have responsibilities as group supervisors so we would welcome volunteers for the trip. During the visit the children will not be unaccompanied at any time although there may be occasions when they are accompanied solely by parent helpers. If you would like to be a helper on that day please can you indicate on the slip below.

All children will require a packed lunch. You may wish to provide one from home or alternatively, the school kitchen can provide one for your child. Please indicate on the slip below. Please note that **all** children will need to bring a drink.

Children should wear comfortable clothing (trousers including jeans/leggings are acceptable plus school sweatshirt please) that enables the children to explore and appropriate footwear for walking. The steps are steep and slippery so trainers/ non slip footwear would be most suitable. Please can you also include a waterproof coat in case of rain.

The school has subsidised the cost of the trip so that for **all children** the trip is **£5.00**. Payment may be made via your child's teacher or the school office and should accompany the returned parental consent form below. Any parents having difficulties paying should speak to the class teacher or Mr Wood in confidence about paying in instalments as we do not wish any child to miss out on this exciting and worthwhile trip.

We will also be reminding the children of the need for a high standard of behaviour throughout the visit but would ask parents to reinforce this prior to the visit. Should you need to make emergency contact with your child during the visit, then this should be done by contacting the school on 01473 251605.

If we need to contact you during the day, we will do so via the contact details held in school. If medical help is required we will assume that your child's medical requirements and doctor's surgery information remain as noted on the annual data return sheet. If any of these details have changed or will be different on the day of the trip, please inform us in writing

Please could the slip below and payment be returned by FRIDAY 23rd SEPTEMBER. Throughout the journey the children will be covered by the County's school visits and journeys insurance policy.

We hope you will be able to join us.

Best wishes

Elspeth Anderson Claire Ruiz

ORFORD AND FRAMLINGHAM CASTLES TRIP Year 2

I give permission for my child.....in Class 2E/ 2R to attend the trip to ORFORD and FRAMLINGHAM CASTLES on Wednesday 28th SEPTEMBER .

I am able to help. [] *please tick*

I wish to order a free school packed lunch [] <i>Please tick</i>
OR
I will provide a packed lunch from home [] <i>Please tick</i>

I enclose the payment of £5.00 [] *please tick*

Signed

Date

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