



Tuesday, 28 June 2016

Dear Parents/Carers

As the children in Reception will soon be getting ready for the transition into Year 1, we are starting to prepare them for the changes this will involve. From now on, when you bring the children in to school, please can you say goodbye at the door that leads in to R1 and give any messages for the class teacher to Terri or Helen who will be at the door welcoming the children in.

If you would like to speak to the class teacher in person, you can make an appointment to see them at the end of the day, or arrange for them to telephone you during the morning.

This system is in place throughout the school and we hope starting the procedure now will help make a smooth start for the children in September.

With thanks for your support

**Sally-Ann Roberts
Phase 1 leader**